



DIocese OF MONTEREY
Department of Catholic Schools

831-373-1608
FAX 831-373-0173

schools@dioceseofmonterey.org
www.dcsmonterey.org

SACRED HEART PARISH SCHOOL (Preschool-8 Coed)
Hollister, California
PRINCIPAL POSITION AVAILABLE
2007-2008 School Year

Sacred Heart Parish School in Hollister (www.sacredheartsschool.org) serves the growing community of San Benito County. Opened in 1891 by the Sisters of Charity and later led by the Sisters of Saint Mary de Namur and the Adrian Dominican Sisters, the school has been directed by lay leadership since 1992.

School enrollment is 465 students with double classes in preschool through eighth grade. Many of the students are second or third generation descendents of former students. The faculty aims to provide an education rooted in basic skills that supports development of the whole child as a lifelong learner. Teachers are credentialed. Sacred Heart Parish School is fully accredited by the Western Association of Schools and Colleges (WASC) and the Western Catholic Educational Association (WCEA).

QUALIFICATIONS

1. Practicing Catholic with knowledge and understanding of the Catholic faith;
2. Minimum of 3 years experience in teaching or administration in a Catholic school;
3. Religious Education Certification, or adherence to the minimum diocesan requirements;
4. Master's Degree with a minimum of 20 graduate hours with an emphasis in supervision, curriculum, instruction or other related education administration courses is desirable;
5. California Standard Teaching Credential or its equivalent from another state.
6. Administrative Credential is desirable.

SALARY

Salary for this position will be determined according to Diocesan guidelines based upon experience and education. Benefits include pension plan, social security, and health insurance.

APPLICATION PROCEDURES

Application packets obtained by contacting:

Miriam "Mimi" Schwertfeger
Assistant Director
Department of Catholic Schools
485 Church Street, Monterey, CA 93940
Telephone: (831) 373-1608 Fax: (831) 373-0173
E-mail: MSchwertfeger@dioceseofmonterey.org

APPLICATION DEADLINE

Deadline for returning completed application packets is Friday, May 18, 2007. Interviews will be held the week of May 28, 2007, in Hollister.